

MINUTES OF THE ROXBURY LIBRARY ASSOCIATION MEETING
APRIL 29, 2025
5 P.M.

Board Members Present:

Lorrayne Bolger, President
Catherine Cammer, Vice President
Stacey Walker, Treasurer
Renate Rennie, Secretary
Heather Berg, Board Member
Abbie Wendell, Board Member
Joel Gorinsky, Board Member

Also Present:

Mary Jean Scudder, Library Director
Andy Cahill, Representative of Meadow Energy
Carla Sutherland, Fund Raising Specialist

1. Opening of the Meeting

Lorrayne Bogler

- A. The meeting was called to order at 5PM
- B. Approval of the minutes of January 21, 2025, was confirmed
- C. The Board welcomed the new member, Joel Gorinsky

2. Reports

A. Library Director's Report

Mary Jean Scudder reported on the activities since the last meeting highlighting numerous activities being undertaken by the Library. She also reported on books purchased as well as her continuing work to secure grant support for the Library. The full report is attached.

B. Treasurer's Report

Stacey Walker discussed the financial status of the Library. As noted in the previous Board meeting, the members approved the purchase of a \$10,000 CD at Wayne Bank. Ms. Walker noted that the Wayne Bank indicated that it required the name(s) of board members for the certificate of deposit that the Library will purchase. The Board unanimously approved Lorrayne Bolger and/or Stacey Walker as the members to be named on the certificate of deposit. The treasurer's report is available for review at the Library.

3. Board Discussion

The personnel manual has been updated, and Abbie will format it to include changes.

Andy Cahill presented the program of Meadow Energy and how it might save energy costs for the Library. Mary Jean will follow up with more information to determine if the savings are sufficient to make changes.

The Silent Auction was discussed, and Lorrayne will let Board members know when assistance is needed.

A new format for the annual appeal letter was discussed. The Library Director will work on the letter.

Carla Sutherland discussed potential strategies to increase public support for the Library. Board members and the Library Director will follow up.

The date for the next meeting of the Board will be set after the Silent Auction. The meeting was adjourned at 6PM.

Lorrayne Bolger, President

Date